Where do you study and work?

Campuses

FHoeV NRW has campuses in Bielefeld, Cologne, Dortmund, Duisburg, Gelsenkirchen, Hagen and Münster.

You will be allocated to the campus in the catchment area of the employing agency.

Depending on intake figures, the „Public Sector Business Administration“ programme may not always be available at every campus.

Recruiting Agencies (Host employers)

Formally, students are recruited by their host employers, local and regional councils amongst them, where veteran trainers do the mentoring and teaching. This will be the place where you are shown your way around your future work environment.

Entry qualification and application

Entry qualification

To be admitted for study you must have

- Abitur university entrance certificate
- qualification to enter a polytechnic style „University of Applied Sciences“ or
- an equivalent qualification

You cannot enrol directly at FHoeV NRW. Students are selected via the employing agencies.

Application

You need first to lodge an application for a training place with one of the agencies that run the dual-track programmes „Public Administration“ (LL. B.) or „Public Sector Business Administration“ (B. A.).

For more information please visit

www.fhoev.nrw.de

Studying for the Public Service in Local Government

Bachelor of Laws / LL. B. programme „Public Administration (Local government)“

Bachelor of Arts / B. A. programme „Public Sector (Local Government) Business Administration“

For more information, you are advised to get in touch with your local or regional council, or visit their websites.

They will also be able to let you know which local authorities in or near your home town are recruiting for training contracts.
Vocational training or studying?
Dual-track study, an opportunity!

Looking for an interesting job that is challenging, rewarding and secure even in times of crisis?

Qualified to enter university, UAS polytechnics or equivalent and keen to get stuck into practical work at the same time?

Combine study and work at the University of Applied Sciences for Public Administration and Management of North Rhine-Westphalia!

Advantages of the dual-track study programme at FHoeV NRW

- Paid full-time study
- Recommended duration of study: 3 years
- Courses commencing 1 September each year
- Alternating between theory and practice
- Qualification to enter the Junior Executive Service career stream
- Bachelor of Laws - LL. B. - or Bachelor of Arts B. A. - qualification recognised across Europe
- Paving the way for qualification to enrol in a Master programme at any German or European University
- Favourable and interesting career prospects

Syllabus

Modules

The programme consists of theory and practice based modules, taught across subjects and with a focus on practical application.

The modules centre on these subject areas:

- Law
- Economics and business
- Social sciences

Whilst the LL. B. programme, „Public Administration (Local Government)” leans more heavily towards law, the B. A. course, „Public Sector (Local Government) Business Administration” is dominated by economics and business management.

In addition there are special workshops, such as the „Seminar”, the „Practical Project” and the „Social Skills Training” (SST), as well as „Cross-cultural Competencies” and „Languages”.

Plus, your status will be that of a Public Servant on probation as soon as you begin your studies. You will be paid a regular salary under the terms of the appropriate statutes.

Studying conditions at FHoeV NRW

Study at the university is structured around fixed courses. This creates a learning environment where students can quickly build a good rapport amongst each other and with the lecturers. Although some elements of the course are self-study, i. e. students are largely responsible for their own instruction, you never walk alone, seeing as you will have use of the multi-faceted ILIAS online learning platform. And, of course, teachers and lecturers will be ready to provide you with help and advice.

Examinations

During the course, each module concludes with an exam, taking the form of written or oral tests, or coursework assignments. At the end of the course, there is a thesis, which also includes an academic conference.

Course overview & timeline

<table>
<thead>
<tr>
<th>First year</th>
<th>Second year</th>
<th>Third year</th>
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<tbody>
<tr>
<td>Orientation week</td>
<td>S 1 (16 weeks)</td>
<td>P 3</td>
</tr>
<tr>
<td>P 1 (13 weeks) (incl. Social Skills Training)</td>
<td>S 2 (20 weeks)</td>
<td>P 4 (13 weeks)</td>
</tr>
<tr>
<td>S 1</td>
<td>P 2 (13 weeks) (incl. Social Skills Training)</td>
<td>S 4 (16 weeks)</td>
</tr>
<tr>
<td>Break</td>
<td>Project (10 weeks)</td>
<td>S 5 Bachelor Thesis (7 weeks)</td>
</tr>
<tr>
<td>S 3 (16 weeks)</td>
<td>P 3 (14 weeks) (incl. Social Skills Training)</td>
<td>P 5 (10 weeks)</td>
</tr>
</tbody>
</table>

* S 1 - S 4 = scientific study sections 1 - 4
* P 1 - P 5 = practical study sections 1 - 5

The dual-track study Bachelor programme

What does „dual-track study” mean?

Dual-track study programmes are a combination of theoretical studies and hands-on „on-the-job” training.

Students don’t spend their entire time swotting in lecture halls and libraries. Instead, they apply their newly acquired knowledge during the internship phases of their course.

* S 1 - S 4 = scientific study sections 1 - 4
* P 1 - P 5 = practical study sections 1 - 5